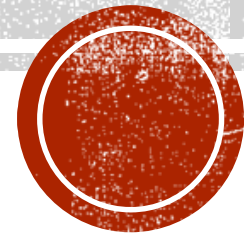


RICHMOND ELEMENTARY

Interdistrict Policy and Procedures

April 2021



BACKGROUND

- Law: AB 2826 (2018) that Richmond had not implemented.
 - Law requires:
 - Districts to stipulate, “the terms and conditions under which inter district attendance shall be permitted or denied.”
 - Districts must post: procedures, timelines, dates of acceptance, reasons for approval/ denial, etc.
 - Districts must advise parents/ guardians of their legal right to appeal



RICHMOND TAKES ACTION...

- **Forms Inter District Committee**
 - Committee includes: 3 teachers, 2 classified, one administrator
 - Committee Met 3 Times in February
 - Reviews AB 2826
 - Reviews Ed Code 4600
 - Reviews Board Policy (BP) 5117
 - Reviews Administrative Regulation (AR) 5117
- **Committee Determines:**
 - Richmond has not be consistently following Board Policy, Administrative Regulation or AB 2826
 - Determines to based April Board recommendations on current Board Policy and Administrative Regulation, together with California Educational Code, and AB 2826
 - Create policies, procedures and timelines for website posting, after Board approval.



CURRENT BOARD POLICY 5117

- Boards may enter into inter-district agreements for a terms not to exceed five years.
- The agreement should specify the terms and conditions under agreement



ADMINISTRATIVE REGULATION 5117

- Interdistrict applications must be presented to the District before August.
- District of residence must first approve transfer before application process (at Richmond) may begin.
- Application deadlines shall not apply to parent/ guardian who is in the military.
- District cannot discriminate and application of BO and AR must be uniformly applied.
- Districts have 90 days after receiving an inter district application, to respond.
- If number of applicants exceeds capacity, students shall be selected by random drawing at open Board meeting.



ADMINISTRATIVE REGULATION 5117

(CONTINUED)

- The District may deny any application for Interdistrict transfer for the following reasons:
 - Class Size
 - Increased, or additional costs, to the district in excess of any funds received for the transfer
 - The physical size of a classroom cannot accommodate additional students.
 - Impact on teacher time and resources
 - The transfer into the District would require the District to create a new program to serve that student (except Spec. Ed. Or English Learner)
 - Denial of inter district shall be communicated to parents/ guardians within 30 days.



ADMINISTRATIVE REGULATION 5117

(CONTINUED)

- Acceptance of transfer is applicable for one school year and shall be renewed automatically each year unless the Board, by resolution, withdraws from participating the program.
- Students whose inter districts have been approved, will not have to reapply each year, unless:
 - Programs are eliminated
 - Class size increases with District students
 - Creation of a new classrooms is required



ADMINISTRATIVE REGULATION 5117 (CONTINUED)

Reapplication

- When reapplication becomes necessary, preference will be given to students as follows:
 - Students who have regular attendance and who demonstrate positive citizenship
 - Students who have demonstrated personal and academic growth by participating in Richmond school environment.
 - To students who have siblings attending or wishing to attend Richmond (to avoid family separation).
 - To students who have attending the District for the longest period of time.
 - To students whose special circumstances for initial approval are still valid.
 - By date of application



ADMINISTRATIVE REGULATION 5117

(CONTINUED)

Revocation

- Falsification of information
- Excessive absences and truancy
- Continued disruption to the education or safety of others
- Ongoing discipline issues including suspension
- A student recommend for expulsion
- Lack of diligence working toward State Standards, as reflected in a 2.0 Grade Point Average
- Lack of parent support for improving student attendance, behavior, and academic achievement.



END RESULT:

- Richmond has created and will publish.
 - Inter District Transfers Procedures & Timelines
 - Per Board Approval at April 2021 Board meeting



